

**BelovED Community Charter School
Board of Trustees Meeting
Thursday, Oct. 15, 2020, 7:00 PM
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:02pm by Nicole Jackson, President of the Board.

I. Roll Call

| Board Member | Term Dates | Present | Absent | Excused |
|---------------------|------------|---------|--------|---------|
| Nicole Jackson | 6/30/21 | X | | |
| Jessica Lisboa | 6/30/22 | X | | |
| Salvatore Risalvato | 6/30/21 | X | | |
| Sheridan Bell | 6/30/22 | X | | |
| Sam Mikhail | 6/30/21 | X | | |

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Assistant School Business Administrator, BCCS

II. Approval of the Minutes from the Regular Board Meeting of September 17, 2020

| | | | | |
|----------------------|-----------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Bell | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |

| | | | | |
|--------------|---|--|--|--|
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

III. Following an Executive Session

2020-10-15-01 Resolved, The BCCS Board of Trustees, upon the recommendation of the Executive Director, hereby places Employee Number _ on administrative leave with pay from October 12, 2020 through December 11, 2020.

| | | | | |
|----------------------|-------------------|----|---------|--------|
| Motion: S. Risalvato | Second: J. Lisboa | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

2020-10-15-02 Resolved, The BCCS Board of Trustees, upon the recommendation of the Executive Director, hereby terminates the employment contract of Employee Number ___, effective December 11, 2020.

| | | | | |
|----------------------|-------------------|----|---------|--------|
| Motion: S. Risalvato | Second: J. Lisboa | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

A. Approval and Acceptance of the CARES ACT Digital Divide Grant

1. **2020-10-15-03** Resolved, The BCCS Board of Trustees approves the acceptance of the CARES Act grant contribution of \$104,593 to purchase additional chrome books for students, and the corresponding expenditure of \$97,802 for the balance of the total cost.

| | | | | |
|----------------------|-------------------|----|---------|--------|
| Motion: S. Risalvato | Second: J. Lisboa | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

B. Human Resources

1. **2020-10-15-04** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for the School Year 2020 – 2021, effective July 1, 2020 – June 30, 2021.

| Hire | Position | Salary | Start Date | Attendance Bonus |
|-------------------|-------------------|--|-----------------|------------------|
| Kylia Martin | Security P/T | \$12/hr* | October 1, 2020 | |
| Shastaine Gadsden | Security P/T | \$12/hr | October 1, 2020 | |
| Shaleefa Young | Bus aide | \$17/route | October 1, 2020 | |
| Sabrina Brown | Bus aide | \$17/route | October 1, 2020 | |
| Joanne Arca | Help Desk (temp.) | \$20/hour, 30 hours per week, 60 day temp. | October 1, 2020 | |
| Kiana Smith | Teacher Assistant | \$30,000 | October 5, 2020 | |

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

2. **2020-10-15-05** Resolved, the BCCS Board of Trustees approves the following Stipend for School Year 2020-2021.

| Employee | Stipend Type | Stipend |
|-----------------|---------------------------------------|--|
| Denise Morrobel | Head teacher – 6 th Grader | \$5,000* pro-rated for SY 20-21 from Oct. 19, 2020 |

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

3. **2020-10-15-06** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations.

| Employee | Position | Effective Date |
|----------------|------------|-----------------|
| Tomika Allen | Bus Aide | Sept. 29, 2020 |
| Cornell Fabien | Bus Driver | October 7, 2020 |
| Iris Ferrera | Bus Driver | October 7, 2020 |

| | | | | |
|----------------------|-------------------|--|--|--|
| Motion: S. Risalvato | Second: J. Lisboa | | | |
|----------------------|-------------------|--|--|--|

| | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

C. Business

1. **2020-10-15-07** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of \$448,687.50 for the period 9/17/20 – 10/14/20.

| Motion: S. Risalvato | Second: S. Mikhail | | | |
|----------------------|--------------------|----|---------|--------|
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

2. **2020-10-15-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 10/15/20 and 10/30/20 each in the amount of \$517,444.00 and \$520,000.00, respectively. Payroll amounts include Employer Payroll Taxes.

| Motion: S. Risalvato | Second: S. Mikhail | | | |
|----------------------|--------------------|----|---------|--------|
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

3. **2020-10-15-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to accept a grant from Good Sports for donated athletic equipment valued at over \$75,000 by paying the shipping cost of \$3,500.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

4. **2020-10-15-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase a film subscription service for the high school ELA program from Swank Motion Pictures for \$550.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

5. **2020-10-15-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase communication equipment for new buses from Zonar Systems at a cost of \$1,500.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |

| | | | | |
|------------|---|--|--|--|
| S. Bell | X | | | |
| S. Mikhail | X | | | |

6. **2020-10-15-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase a 4th accounting license from CDK Systems at a cost of \$500.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

7. **2020-10-15-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase five (5) bottle-filling water fountains for \$8,454.38 from General Plumbing Supply.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

8. **2020-10-15-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase in-school signage for social distancing from Riverside Graphics for \$1,959.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |

| | | | | |
|--------------|---|--|--|--|
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

9. **2020-10-15-15** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase additional RAM for twenty (20) notebooks from CDW-Government at a cost of \$2,065.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

10. **2020-10-15-16** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase two (2) color printers for the Middle School and Main offices from CDW-Government at a cost of \$827.98.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

11. **2020-10-15-17** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to commit to upgrade fifty (50) previously approved chrome book purchases to notebook computers for teachers from Staples Technology Group at an additional unit cost of \$550.00 and additional total cost of \$27,500.00.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

12. **2020-10-15-18** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase airtime for communication among 26 buses, nine (9) portable units and three (3) desktop consoles from Digi-Talk at an annual cost of \$8,883.00. This is an update of a previous approval because of the recent acquisition of five (5) buses.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

13. **2020-10-15-19** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase additional radios for five (5) buses from Digi-Talk at a cost of \$1,395.00

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |

| | | | | |
|------------|---|--|--|--|
| S. Mikhail | X | | | |
|------------|---|--|--|--|

D. Other Business

2020-10-15-20 Resolved, the BCCS Board of Trustees approves a program of teacher incentives to reward staff for going above and beyond to serve our scholars, such as teaching a 6th class period when needed, during the hybrid learning term, at a cost not to exceed \$40,000 for the remainder of the school year 2020 -2021.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

2020-10-15-21 Resolved, the BCCS Board of Trustees authorizes the use of \$75,000 of Title 1 funds for a tutoring program for the benefit of BCCS scholars.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

2020-10-15-22 Resolved, the BCCS Board of Trustees authorizes changing the starting time of monthly Board meetings to 6:00pm, beginning with the November 19, 2020 meeting.

| | | | | |
|----------------------|--------------------|----|---------|--------|
| Motion: S. Risalvato | Second: S. Mikhail | | | |
| | Yes | No | Abstain | Absent |
| N. Jackson | X | | | |
| J. Lisboa | X | | | |
| S. Risalvato | X | | | |
| S. Bell | X | | | |
| S. Mikhail | X | | | |

Adjournment at 8:55 pm.